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RE: \_\_\_\_\_\_\_\_\_\_\_

To the honorable Judge \_\_\_\_\_\_\_\_:

Start with basic details: your name, the other parent’s name, the children’s names and birthdates, and the arrangements you’re requesting for custody, parenting time and child support.

Explain your current parenting arrangement and additional background information in one or two paragraphs.

In several paragraphs or pages, cover the facts that support your requests for custody, parenting time, child support, etc. Explain any attachments.

Summarize what you want the court to order.

I declare, under penalty of perjury of the laws of the State of \_\_\_\_\_, that the above information is true to the best of my knowledge.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_

Attachments: Exhibits A–Q

**Provided by** [**Custody X Change**](https://www.custodyxchange.com)**.**

**See** [**this article**](https://www.custodyxchange.com/topics/custody/steps/declaration-letter.php) **for more guidance on declaration letters.**